

OTAGO YACHT CLUB  
RISK MANAGEMENT PLAN 2022

<b>Activity</b>	<b>SAILING</b>	<b>SCHOOL</b>
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Hazard or Causal Factor	Risk	Management Plan
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<i>People</i>		
Rescue boat personnel insufficiently skilled	Injury, hypothermia; damage to dinghies and rescue boats	Rescue boat personnel trained to operate boats and effect rescues. Training documented
Instructors insufficiently trained	Injury, loss of confidence, damage to boats	YNZ trained instructors on site throughout duration of classes
Too few instructors	Injury, students lost on water	Ratio of one rescue boat to six dinghies/learner craft as mandated by YNZ. Students kept to a defined area. Rescue boat on station when students go out. One rescue boat always last boat in. Students to sign on and off the water
Students with medical risks	Illness	Medical information from students held on file. Ambulance access available. First aid kit available
Student fearful of conditions	Injury, loss of confidence	Students monitored and returned to shore when needed. Capsize drills taught

<i>Equipment</i>		
Inadequately maintained sailing boats	Injury, further damage to boats	All boats maintained and upgraded as required before sailing season. Boats checked at the end of each class
Inadequately manned rescue boats	Inability to effect rescues, injury	Each rescue boat to be manned by two adults competent to drive and assist with rescues.
Inadequately maintained rescue boats	Inability to effect rescues, injury	All boats maintained and upgraded as required before sailing season. Boats checked at the end of each class. Checklist in boat shed for rescue boat operators.
Inappropriately equipped students	Hypothermia, sunburn	Students should have boots, wetsuits, buoyancy aids, thermals, gloves and hats as required for the conditions. Sun screen supplied by Club

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<i>Environment</i>		
Unsuitable weather conditions	Injury, hypothermia, loss of confidence, damage to boats	Forecasts and conditions checked by instructors. Sailing inside the boat harbour when the wind exceeds 15 knots.
Local hazards, e.g. slippery ramp,	Injury	Students briefed regarding local hazards each day as appropriate
Other boating activity on harbour	Injury, damage to boats	Students briefed regarding harbour traffic at the start of each day